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#HAWKSFLYTOGETHER New Town Elementary School PTA

1/11/2023 – 9:30am

9:31am

# BOARD MEMBERS

Kim Campbell, President | Stephanie Simmons, Treasurer | Brooke Winkelman, Secretary | Jen Sanders, VP |Taylor Stading, VP | Kate McBride, VP | Members at Large- Melissa Caleca, Jennifer Langdale |Committee Leads – Brooke Harman, Jenny Watkins, Jessica Cook Absent in Red

1. **Housekeeping**
   * + Approve last minutes
       - Motion-Kate, Second – Kim, Approved by board
2. **Officer’s Reports**

President’s Report

* + - General meeting- 1/25 6pm media center – Choosing to do Zoom only
      * Budget must be approved!
      * Are we selling spirit wear? - No
      * 5th grade committee (see below)
      * January meeting will be Zoom only due to generally low in person attendance and needing quorum to approve budget
      * Going forward to increase in person membership will tie into On Campus Events
        + May Meeting – Thank you celebration for volunteers & Volunteer of the Year Announcement. Will also provide Token of Appreciation – **Kate looking into Magnet or Sticker**
        + September Meeting – Curriculum Night
    - From Kearns- Square one art?
      * **Taylor to follow up with Square One Art Rep to see what is needed**
    - Mrs. Cunningham- One School/One Book update
      * Will Kick Off after Spring Break
      * Book is chosen and Mrs. Cunningham will purchase copies of the book for each classroom and ones to raffles off using Scholastic Dollars
      * Will purchase sequel to raffles off using Barnes & Noble contact
      * Author visit (May 9th) and travel costs estimated to be about $3500
      * *Costs Approved*
    - We received many cards and emails from teachers and admin thanking us for the pants and the gifts. The specials teachers also reached out thanking us for organizing the gift cards 😊

Principal’s Report

* + - Hawk time trailer
      * Still unclear of what Mrs. Parker is needing or what is missing
      * **Kim to email Mrs. Parker and copy Whitney & Mrs. Allen to reconcile the gaps**

Treasurer’s Report

* + - Budget Update
      * Not a lot of spend in December
      * Restaurant Night low
      * Snowflake Shoppe brought in more than expected
      * Healthy roll over amount based on Steph’s current budget and based on costs approved below
    - Swooper Money update
      * Sun shade/gaga pit
        + Steph received quote for Sun Shades over Outdoor Classroom – estimate over $53,000

*Board voted this is too expensive* at this time and will table for the future

* + - * + Gaga pits with bottom – cost $2.500 – 3,500 each dependent on size

*Board voted to purchase two, one for each playground side*

**Steph is finalizing quote with Superior Recreation**

Mrs. Stewart will provide training to teachers and students

* + - * Cafeteria
        + Looking to do a combination of wall wraps & murals (Rachel Woodhouse Illustration) in the cafeteria and hallways
        + Pricing Acoustic Tiles for large walls in cafeteria
        + Considering painting top of cafeteria walls and gym. Can this be done by county?
        + **Kate and Brooke to put together price quote/proposal for approval**
      * New furniture for the front office
        + Adrienne has picked selections and is waiting on approval from Allen
        + *Cost is $3300 – Board approves*
      * Swoopers Suite/Hawk Time trailer
        + See above. PTA has already purchased $600 worth of rugs and Whitney other items. Unclear what Mrs. Parker is missing
      * Based on current budget, upcoming costs, and the fact that grade levels just received Swooper Grant, *Board votes not to offer Spring Teacher* *Grants at this time*. **Steph to let Mrs. Kearns know**
      * SIT Committee requested “Calm Down Kits” for each class. *Board approves and will use Store Link/Amazon Smile Account*

Secretary’s Report

* Membership update- 284 members
* Brick drive?
  + Will offer Bricks again with a purchase deadline of 2/24
  + **Brooke will work with Jess and Steph on the flyer**
  + Will have a Campus Cleanup (Watchdog event) and Brick Laying Day on 3/26 from 2-4 (raindate 4/2)
  + Will prepare the ground before School event
* Reflections??
  + No entries despite many social media posts
  + Will work Mrs. Kearns & Mrs. Lequire to find ways to increase student interest next year

1. **Committee Reports**

Teacher Appreciation -

* + - January- Coffee truck? Breakfast?
      * Jordan has secured Coffee Truck for 1/25. Will have teachers pre order and a table set up outside
    - February- “Soup”er Bowl? Bundt Cake or cookie?
      * Board likes the idea of Soup and Bread during a staff meeting but would prefer not to do homemade**. Inquiring with Panera & McCalisters on cost**
      * Can do sweet treat as backup

Spirit Wear - Jenn

* Update
  + Christmas order was a nightmare due to mistakes by Sports to You. Looking into new vendor for next year
  + Will potentially sell extra inventory at Family Dance and Baskets

Family Dance- Kim, Kate and Steph

* Feb 10th 6:30 – 8:30
* Will Dumas said he would DJ
* Theme? Decorations? Food?
  + **Need to finalize budget and ask Custodian for help**
  + Candyland Theme
  + Provide water and sweet treat
  + Park in bus lot and come in back
  + Volunteer Interest Meeting on 1/17 @ 7:30

5th Grade Committee

* Whitney K is chairing
  + From Whitney: there will be a second t shirt order, will begin reaching out to parents soon, shirt will be ready at end of month
* We need to present the opportunity to EVERY 5TH GRADE PARENT to join if they would like
* Expectation is to work through Whitney and Ms. Sagona

1. **Other Business**

* Duty Free Lunch 1/20
  + Will continue to post to fill available spots
* General Board Meeting 1/25 6pm
  + **Kim to have Mrs. Allen send out a ConnectEd with the Zoom Link**
* White Tulip replacement fundraiser???
  + Found another Baker…Cookie Amor. Will offer the following
    - 4in Paint Your Own Cookie (3-4 designs) - $5
    - ½ dozen or a dozen Decorate Your Own Sugar Cookies -$15/$25
  + **Brooke to work Jess to create a flyer and social media post.**
  + Pre-Sale 1/23 – 2/3 with delivery on 2/13
* School Supplies- working with vendor to get everything pushed WAY up and here on time!
* EOG’s and Student appreciation week
  + EOG’s will go from 5/29 – 6/6
  + Consider doing a bash on 6/7 and provide a sweet treat and a book for all students
  + **Discuss further during February Meeting**
* Spirit Sticks
  + New ones ordered – next sale dependent on when they come in
  + Order new Hawks ones for new students and incoming KG classes in the fall?